

A meeting of the Internal Quality Assurance Cell [IQAC] of the college is held 26-08-2019 at 1:30 P.m in the Principal's chamber to discuss the following agenda.

1. Agenda-I - To read and confirm the proceedings of the IQAC held on 24-04-2019
2. Review about the construction of the separate students' drinking water zone.
3. Review about the construction of the extended part of the SC/ST Boys' Hostel.
4. Review on the feedback received from the different stakeholders.
5. Discussion for action plan and proposals to be taken up for NIRF
6. Discussion about the educational tours of various departments.

- Members present - I ~~Ravi~~ 26/08/19
2. Uday Kumar Nandi 26-08-2019
 3. Gopal Chandra Sinha 26/8/19
 4. Anjith Prasad 26/8/19
 5. Ramani Muehapatray 26/8/19
 6. Uday Chand Kumar 26/8/19
 7. Santu Bhaluk, 26/08/19
 8. ~~Prady~~ G. Jha 26/08/19
 9. ~~Prady~~ 26/08/19
 10. Parvath Abhikary. 26/08/19
 11. Asit Baran Loya - 26.08.19
 12. B. M. 26/08/19
 13. Susanta Kumar Kunder. 26.8.19
 14. Anur S. Roy 26/08/19
 15. Pradip Kumar Pal 26/08/19
 16. Sonali Majumdar 26/8/19

Minutes of the meeting of the IQAC held on 26.08.2019

As per item no. 1, (To read & confirm the proceedings of the meeting held on 24.04.2019) The proceedings of the meeting of the IQAC held on 24-04-2019 were read out by the Co-ordinator of the said cell and unanimously confirmed.

As per item no. 2, (Review about the construction of the separate students' drinking water zone) When the Co-ordinator made enquiry of the creation of the separate drinking water zone for the students as discussed in the earlier meeting of the IQAC held on 24-04-2019, the chairperson stated that at the southern entry point of the college ground, a separate students' drinking water zone has been created with three Aqua guard connections in it and tin shade all over it. The house expressed satisfaction over it as it would definitely meet the need of clean and purified drinking water in the interest of good health of the students which is the pre-requisite for their academic development.

As per item no. 3, (Review about the construction of the extended part of the SC/ST Boys' Hostel) When the Co-ordinator raised the issue of the construction of the extended part of SC/ST Boys' Hostel, the Principal informed the house that a sum of Rs 57 lakhs has been sanctioned by the Government of West Bengal for the construction of the same and that e-tender has already been invited for it as per the decision of the Building sub-committee. He added that that tender of the bidder will be accepted who will offer the largest discount, and work order be placed to that person as early as possible.

As per item no. 4, (Review on the feedback received from the different stake holders)

Feedbacktype

student To Institute

Questions

Are the classes for Honours and General regular?

Was the syllabus completely covered in the classroom?

Do you find the teachers easily accessible for expressing various problems and grievances?

Are the teachers punctual in attending the class?

What help do the teachers provide in building your confidence and personality?

Do the teachers provide you with the materials, notes, books etc. related to the curriculum?

Is the library equipped with enough and quality books for your perusal?

Did the instructional materials increase your knowledge and skills in the subject matter?

Did the teacher effectively explain and illustrate course concepts?

Did the teacher create a welcoming and inclusive learning environment?

Are the instructors well prepared for the classes?

Are the teachers efficient in communication and easy to understand?

Over All

Total Point

Student Satisfaction Survey (SSS)

Year 2019-2020

Excellent	Very Good	Good	Average	Poor	Very Poor
673	375	184	80	25	6
637	387	206	85	25	3
643	386	212	78	23	1
669	358	215	71	22	8
680	358	181	78	43	3
651	388	190	87	21	6
668	379	191	79	23	3
674	364	186	90	25	4
673	398	182	64	21	5
689	369	166	78	37	4
666	384	161	99	31	2
685	376	168	83	29	2
8008	4522	2242	972	325	47
147703					

As per item no. 5, (Discussion for action plan and preparation to be taken for NIRF) The co-ordinator of the IQAC apprised the Chairperson as well as the other members of the cell of the fact that the Ministry of Education, Govt. of India, has issued a notice regarding the evaluation and accreditation of the colleges under UGC as per NIRF (National Institution Ranking Framework). He stated that it is very vital for the future development of the college, and in this context, he placed before the house the salient points of the format to be filled up online in this regard. After a thorough discussion in the house, it was unanimously decided that the co-ordinator be entrusted with the responsibility of seeking information from the different stakeholders of the college and supporting documents in this regard in full co-operation from the other members of the IQAC so that the on line submission of the filled up form be made at the earliest. It was also resolved that the uploading of NIRF data be done in the subsequent meeting of the IQAC.

As per item no. 6, (Discussion about the educational tours of various departments) The Co-ordinator of the IQAC raised the issue of conducting educational tours of various departments which remains due for a period of time. The chairperson responded positively to the co-ordinator's proposal since it is a part of the course curriculum of some subjects like BBA, BCA, Environmental Science, Geography etc, and, as such, it involves the issue of marks to be obtained by the students from it. After a through discussion in the house, it was unanimously resolved that excursions for BBA and BCA be conducted on free of cost as it is included in their fees structure, but in case of other subjects, it would be conducted on single fair, double journey basis.

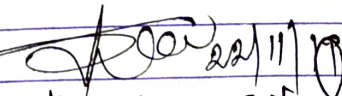

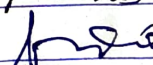
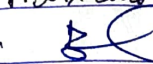
A meeting of the Internal Quality Assurance Cell (IQAC) of this college is held on 22-11-2019 at 1.30 P.m in the Principal's chamber to discuss the following agenda

Agenda: 1. To read and confirm the proceedings of the meeting held on 26-08-2019

2. Final Review about the construction of the extended part of the SC/ST Boys Hostel and Discussion about the submission of WC

3. Organization of a seminar talk on Value Education for the students by an external speaker

4. Discussion about the full modernization of the Central Library of the college.

- Members present -
1.  22/11/19
 2. Uday Kumar Nandi 22-11-2019
 3. A. V. J. T. Munjani 22-11-19
 4. Jyoti Chaudhary Senha 22/11/19
 5. Kamini Muchhapthyay 22/11/19
 6. Uday Kumar Nandi 22/11/19
 7. Santu Bhattacharya 22/11/19
 8.  22/11/19
 9. Pasudab Adhikary. 22/11/19
 10.  22/11/19
 11. Asit Baran Rayen - 22/11/19
 12.  22/11/19
 13. Susanta Kumar Kundu. 22.11.19
 14. Pradip Kumar Pal 22/11/19
 15. Anurag S. Nayak 22/11/19
 16. Sonali Majumdar 22/11/19

Minutes from the meeting of the IQAC of the college held on 22-11-2019

As per item no. 1, (To read & conform the proceedings of the meeting held on 26.08.2019) The proceedings of the last meeting held on 26-08-2019 were read out by the co-ordinator IQAC, and they were unanimously confirmed.

As per item no. 2, (Final review about the construction of the extended part of the SC/ST Boys' Hostel and discussion about the submission of U/C) The Principal stated that the work of the ground floor of the extended part of the SC/ST Boys' hostel has been completed up to roof casting, and that the columns have been erected for the construction of the 1st floor for ensuring its work up to the lintel before the Puja Vacation so that the entire work could be completed within the stipulated date, i.e; 31.03.2020. Finally, the Principal stated that as per the decision taken in the last meeting of the Governing Body held on 26.09.2019, the President of the G.B., moved the matter of re-sanctioning of the grants for the construction of the extended part of the SC/ST Boys' Hostel, to both the Higher Education Minister and the Finance Minister of West Bengal Government. In response, they directed the College authority to make a fresh application so as to continue the work and finish it within 31.03.2020, and submit the U.C. for it to the Higher Education Department, Government of West Bengal within the same date.

As per item no. 3, (Organization of a seminar talk on Value Education for the students by an external speaker) The Co-ordinator of the IQAC raised the issue of arranging some programmes as would inculcate the values among the students so as to make them ideal citizens of the country since holistic development of the students is the main motto of the institution. When the Principal referred to the fact that scope for learning the values is already there in the syllabus of some of the departments, the Co-ordinator pointed out that that is less focussed in the classes held mainly for preparing the students for the university examinations. After discussion in the house, it was unanimously decided that a seminar talk by either some monk from Kamarpukur Ramkrishna Math & Mission or by some external speakers of the department of Philosophy/Education of some other colleges/The University of Burdwan, be arranged as early as possible.

As per item no 4, (Discussion about the full modernisation of the Central Library of the college) The Co-ordinator of the IQAC of the college raised the issue of full modernization of the Central Library which was yet to be done till the last NAAC visit of the college (2nd cycle) way back in 2015. The Chairman of

the cell reported that modernization of the Library has already been done in terms of launching i) OPAC (Online Public Access Catalogue) ii) Barcoded issue return and SOUL (Software for University Libraries).

After discussion in the house it was unanimously resolved that steps be taken as early as possible in full corporation from the library sub-committee for ensuring the full modernisation of the Central Library in terms of launching web OPAC as early as possible, since this step would help the students to easily access all the library-related details like the availability of books, circulation, fine due from their respective homes.